

FOR SMALL BUSINESS OWNERS

PAYROLL & BENEFITS

Keep your team paid accurately and on time. Launch Industries manages payroll processing, benefits administration, and HR compliance for small businesses, using Gusto as our preferred platform so you always know your taxes are filed and your team is taken care of.

COMPANY SNAPSHOT

Company

Launch Industries LLC
Seattle, Washington

Founder & Principal

Monica Colgan, SHRM-CP

Get in Touch

hello@launchindustries.biz
(206) 552-0380 (call or text)

Website

launchindustries.biz/services/payroll

Best For

Small businesses running their first payroll or switching from a manual or unreliable setup

WHAT WE PROVIDE

- **Gusto Setup & Payroll Runs:** Full Gusto implementation, company onboarding, and accurate payroll runs on your schedule, every pay period.
- **Multi-State Payroll:** Payroll configured correctly for employees across multiple states, with proper tax withholding and compliance for each jurisdiction.
- **Employee Payroll Support:** Direct support for employees with questions about their pay, withholding, time off, and pay stubs.
- **Contractor Payments:** 1099 contractor payment management through Gusto or direct, with proper classification and payment tracking.
- **1099 & W-2 Processing:** Year-end forms prepared, filed, and distributed accurately and on time for employees and contractors.
- **Benefits Program Administration:** Health, dental, vision, and retirement benefits enrollment, carrier coordination, and ongoing administration.
- **Benefits Strategy:** Review and recommend benefit options appropriate for your team size, budget, and competitive landscape.
- **HR Compliance Guidance:** Washington and federal labor law compliance for minimum wage, Paid Sick and Safe Time, and other employment requirements.
- **Employee Onboarding Support:** New hire paperwork, I-9 completion, direct deposit setup, and benefit enrollment facilitated through Gusto.
- **Offboarding & Final Pay:** Termination paperwork, final paycheck compliance, benefits termination, and COBRA notification handled correctly.

HOW YOU CAN WORK WITH US

MONTHLY PLANS

MANAGED SERVICES

PROJECT-BASED

HOURLY PLANS

BOOK AN INTRO CALL

Scan the QR code or visit the link to schedule a free 30-minute consultation. We will review your current payroll setup and recommend the right plan within 2 business days.

calendly.com/launchindustries/introductory-meeting

SCHEDULE →

